



**Checklist for compilation and completion of Learnership Agreements by the three parties:
Employers, Training Providers and Learners**

Please ensure that the following information is correct before submitting to ESETA Learning programmes Department	Please write YES/NO in the box provided below
Does the Learnership Agreement have all the pages (Please count all the pages)?	
Were the three parties taken through all their duties and rights (before signing) as contained in the Learnership Agreement?	
Did you attach contract of employment to the Learnership Agreement?	
Is the contract of employment fully understood and signed by the learner?	
If the learner is still a minor (i.e. under 21 years), did the guardian assist the learner in completing the Agreement?	
Has the guardian appended his/her signature to the Agreement?	
Has the learner attached his/her certified ID copy to the Agreement?	
Has the learner attached a certified copy of the highest standard/grade (minimum requirement) passed?	
In case of a foreigner, has he/she attached a certified copy of a valid work permit ?	



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Has the learner attached a certified copy of a Medical Certificate?	
Has the certificate been stamped and signed by the diagnosing Medical Practitioner (the Medical Practitioner's stamp should include his/her practice number)?	
Did the three parties generally understand the conditions spelt out the Agreement?	
Did all the parties initial the pages of the Agreement?	
Did all the parties append full signatures as proof that the information is correct and true?	