

ENERGY SECTOR EDUCATION TRAINING AUTHORITY



ACCREDITATION APPEAL PROCEDURE

INTRODUCTION

Where a provider has been denied accreditation or has received provisional accreditation, they may wish to appeal this decision by the ESETA ETQA. If they are not satisfied with the outcome they may appeal to the ESETA Accreditation Committee.

PROCEDURE

- The ETQA HOD must issue an advice of de-accreditation to the training provider
- The provider must forward in writing the notice of appeal to the ETQA HOD within 2 weeks of being notified.
- The HOD will review the appeal and make decision on status of accreditation.
- Inform the provider of decision.
- Record the results of the appeal.

If the appeal is successful the HOD will change the accreditation status of the provider accordingly.

If the appeal is not successful the provider may forward notice of appeal to the Accreditation Committee. The Committee will review the audit findings and appeal and make a decision.

If the appeal is then successful:

- Inform the provider of the decision
- Change the accreditation status of the provider accordingly.

If the appeal is unsuccessful:

- Inform the provider of the decision
- Change the accreditation status of the provider accordingly.
- Inform all concerned parties